



The Levett School

Positivity | Determination | Reflection | Integrity

Lower Site: Melton Road, Sprotbrough, Doncaster, DN5 7SB
Upper Site: Lansdowne Rd, Intake, Doncaster, DN2 6QN

Email: admin@levett.doncaster.sch.uk Tel: 01302 390761

Mrs K Kellett Executive Headteacher

Monday 4th September 2023

Dear Parent/Carer

At The Levett School, we are committed to providing high quality education and improving outcomes for all of our pupils. Regular school attendance is vital for all children, but especially so for those who have struggled to engage with education in their previous school placements, so they are able to maximize their learning and achievement.

At Levett School, in order for an attendance record to be deemed good, it must be 96% or above:

- 100% Excellent Attendance
- 96% Very Good Attendance
- 90% Good Attendance

If your child is off school, you must inform school on the first morning of their absence by 9:00am, giving the reason for the absence. It is appreciated that young people sometimes become unwell, but it is important to remain aware of your child's attendance levels as frequent absence can have a serious effect on both educational progress and a pupil's attitude towards school.

The Levett School is required to make you aware of the potential consequences of your child not attending school on a regular basis.

Doncaster Council will use legislation to enforce attendance at school where parents do not fulfil their duty to insure their children attend school regularly. This could mean a parent or carer enters into the Local Authority Enforcement Procedure which may lead to prosecution in the Magistrates Court. A parent or carer could receive a Parenting Order, a Community Order, a Curfew Order and/or a fine up to £2500. A parent or carer can also be issued with an Education Penalty Notice for any unauthorised absence under the Education Act 1996 Section 444 (1) or 444 (1a).

Yours Sincerely

Miss F Mooney
Office Manager



Doncaster
Council

23/24 ATTENDANCE INCENTIVES

Certificates

Weekly attendance certificates are issued to Lower site pupils, with half term and termly ones issued to all pupils.

Reward Shop

Pupils will earn 1 point per day for attending school – when they have achieved a full week, pupils will be given the opportunity to spend their points in the School Reward Shop.

Attendance Lottery

A £5 attendance draw will be made each week. If pupils get drawn and have not achieved 100% attendance that week, the prize will roll over to the following week, making prizes draws bigger and better with each roll over.

End of Half term

All pupils with good, or improved attendance, will be entered into a prize draw at the end of each half term.

Spot Prizes

Small attendance prizes will be issued sporadically throughout the year to pupils, just to say thank you for being in on the day.

Parental Reward

Once a term, all parents whose child is achieving good attendance will enter a draw to receive a prize.