

Tuesday 2nd September 2026

Dear Parent/Carer,

The Levett School are committed to providing high-quality education and improving outcomes for all our pupils. Attending school regularly helps all children thrive and is particularly important for those who have experienced difficulties engaging with education. Good school attendance also supports children to maximise their learning and achievements. While **all pupils should strive for 100% attendance**, an attendance rate of 96% or higher is considered good attendance.

It is appreciated that young people sometimes become unwell, but it is important to remain aware of your child's attendance levels as frequent absence can have a serious effect on both educational progress and a pupil's attitude towards school. **In the event that your child is too unwell to attend school, parents/carers must inform the school by 9:00am on the first day of their absence, stating the reason for the absence.**

The Levett School is required to make you aware of the **potential consequences of your child not attending** school on a regular basis, please take time to read over the attached information which outlines the steps for the attendance process.

Doncaster City Council will use legislation to enforce attendance at school where parents do not fulfil their duty to ensure their children attend regularly. Methods include but are not limited to: parenting orders, community orders and fines.

If you have any queries or require additional information regarding attendance, please do not hesitate to contact our Attendance Administrator, Miss Wright on 01302 390761 or email attendance@levett.doncaster.sch.uk.

We look forward to welcoming your child back to school for another brilliant academic year and working closely together to promote and ensure great school attendance.

Yours Sincerely

Miss H Johnston
Safeguarding Director